Sanyogita Sharma

Handphone: +919991881342 E-Mail: [sanyogita.sharma9@gmail.com](mailto:sanyogita.sharma9@gmail.com)

# Professional Training RICO AUTO INDUSTRY LTD

|  |
| --- |
| **Organizational Profile-** **RICO auto industry ltd Gurgaon**  Rico is a world-class engineering company supplying a wide range of high precision fully machined aluminium and ferrous component and assemblies to automotive OEMs across the globe. Its total turnover is over US$285 Million. Its services include design, development tooling, casting, machining assembly across ferrous and aluminium across ferrous and aluminium products. |
| **The Training covered following Areas**   * **General-**  Induction to a company and its organizational structure.   Understanding of company’s products and its business units : technical and functional  Understanding of the functioning of HR department of RICO.   * **Human Resource Development**   **Training & Development –**Facilitated the HR team on Training given to participants-  Time saving at various productions stations, being worked through assembly line method  Training on Quality assurance and waste reduction and waste/scrap management  Self Motivational training during production pressure. Stress management and efficiency improvement  Feedback Sharing and Assessment   * **Recruitment -** Screening and short listing of candidatures Received via Job Portals, Consultants and employee referral * **Employee Engagement and Welfare-** Various Cultural Activities and Events aimed at employee motivation, engagement and welfare.   Group discussions, Ice-Break sessions, Games, Get together, Farewell ceremonies etc. |

**Seminars :**

Attended Budget discussion session of year 2013 held in GJU.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Academics** | | | | |
| **Year** | **Level** | **Specialization** | **University/Institute** | Performance |
| 2012-2014 | MBA | HR (Major) and Marketing(Minor) | Guru Jambheshwar University of science & tech. | 64 % so far |
| 2012-2012 | BBA | All Management subjects | Kurukshetra University , Kurukshetra | 57% |
| 2009 | 12th | Commerce | Central Board of Secondary Education | 53% |
| 2006 | 10th | Hindi , English, Mathematics, Social science , Science , Music | Board Of School Education Haryana | 66% |

|  |
| --- |
| **Extra Currics (Achievements**) |

* First position in Annual sports meet in year 2010-11
* First position in Annual sports meet in year 2009-10
* Second prize in ADD MAD SHOW (Innowave) a state level event in year 2013-14
* Attended 7 day adventure camp of NSS with camp of Track India

|  |
| --- |
| **Strengths** |

* Willingness to learn new ideas and concepts
* Ability to adapt quickly
* Energetic, optimistic, self-motivated

|  |
| --- |
| **References** |

**Personal Information**

**DOB 9- nov-1991**

**Father’s Name Shri ajay sharma**

**marital status unmarried**

**Permanent Address house no 36 , sec 28 (hisar)**